Online Submission of Financial Reports

The Department of Charitable Gaming now offers an online service for the filing of Quarterly and Annual Financial Reports. To use this service an account must have been created with DCG via the online registration process. See General Instructions below. Please read and print the following information before proceeding to the online service.

The Online Financial Report service includes the following:

- Password protected access to your organization's information, current and previously submitted online Quarterly and Annual Financial Reports.

- Reporting for receipts, disbursements and cash reconciliation.

- Automated calculation of report field values.

- Online "Help" for clarification on various report fields.

- Ability to save working version of the report to be completed at a later time.

- Electronic payment of fees via ACH debits or by credit card.

General Instructions
Prior to using this service, your organization must complete the Electronic Financial Filing Authorization Form and forward it to the Department of Charitable Gaming, 101 N. 14th Street, Richmond, VA 23219. Once the completed forms have been mailed to the Department of Charitable Gaming (DCG), the authorized submitters will be emailed an authorized submitter number and temporary PIN which will be used to establish a User ID and password for accessing this service.
You may want to print the Help File or a blank Quarterly Report form (pdf format) or Annual Report form (pdf format) prior to beginning your report

The first time you access the system, go to the DCG webpage: www.dcg.virginia.gov, proceed to "Financial Reporting", then to "Creating User ID and Password for Electronic Financial Reporting".

Enter the Authorized Submitter Number and PIN that was emailed to you. The PIN is case sensitive.

Press the **Enter** key, or click on the "Create User ID/Password" button.

DEPARTMENT OF CHARITABLE GAMING

Home >>Create User

Welcome to the Department of Charitable Gaming(DCG)

New Users: Before entering your financial information, you must first create a User ID and Password using the Authorized Submitter Number and PIN supplied to you by DCG

Authorized Submitter Number:
This is the number with a dash in the middle emailed to you by DCG. Copy this number and paste it in the box.

[eg.xxxx-xxxx]

PIN:

[eg.xxxxxxxxxx]

Create UserID/Password

Returning Users: Click the Login button below to enter your User ID and Password.

Login

Enter all fields and click on the "Register" button.

Creating the User ID and Password for Electronic Financial Reporting

Please complete the following form to register:

- Complete the required information and choose a User ID and a password. This User ID and Password will be your means to access the online portal to submit financial reports to the DCG. You will be asked to create a secret question and provide an answer. The answer to this question can be used to change your password should it be misplaced or forgotten.
- Fields marked with an asterisk(*) are required for registration.
- Upon completion of this form, click the Register button to submit your registration. You will then be asked to login before submitting financial reports.

First Name: Vickie

Last Name: Gephart

*User ID:

*Password:

*Confirm Password:

*Last Four Digits of SSN:

*Birth Date:
[eg. mm-dd-yyyy]

*Enter Your Secret Question:
(Ex what is your mother's maiden name?
What is your favorite color?)

*Enter the Answer to Your Question:

Email: JohnDoe@att.net

Phone: 804 902 3009

Register

This screen will be displayed verifying your registration.

If you are ready to begin entering your financial report. Click here to

continue to the login screen.

Front Page

You have been successfully registered.
Click here to login using your new username and password.

When you are ready to enter your financial report, go to the DCG webpage: www.dcg.virginia.gov, proceed to "Financial Reporting", then to "Submit Report Electronically."

Enter your User ID and Password

Press the **Enter** key, or click on the "Login" button.

If you have forgotten your User ID or Password, you can click on the purple this link to reset link. After verifying your registration information including the answer to your secret question, your User ID will be displayed and you will be allowed to establish a new password. Should you still experience log in issues please contact DCG at (804) 225-2801.

Login for Submitting Financial Reports

To Login, enter the username and password you created during the registration process. Click this link to reset your Login ID or Password.

User ID:

Password:

Login

D·C·G

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After you successfully log in, you will be presented with an organization information screen. You must verify

the information included on this screen.

If your name is displayed in the User Information and if you are still authorized to submit financial reports for your organization, you must click in the checkbox and then click on the "Continue" button to proceed to the next report screen.

If the information is no longer valid, you must contact DCG by email at webmaster@dcg virginia.gov or by phone at (804) 225- 2801.

If your telephone number is listed incorrectly, click Edit Phone Number and you will be allowed to update your telephone number.

If your email address is listed incorrectly, click Edit Email Address and you will be allowed to update your email address.

Organization Information	User Information
798 Test Organization **Address:** P.O. Box 999 Danville, VA 24543	John Doe 8044567890 Edit Phone Number John.Doe@aol.com Edit Email Address

☐ I certify that I am the person displayed above and am authorized to enter/submit financial data on behalf of the organization listed above.

Continue

Note: If your organization information has changed, please contact the Department Of Charitable Gaming at WebMaster@DCG.virginia.gov or call (804)225-2598

Upon confirming your organization information, this screen will be displayed.

Depending on the current reporting window, you will be given access to either the Quarterly or Annual report functions.

NOTE: Please note you must submit

all quarter reports prior to submitting the Annual Report. .

To enter and submit a financial report, click the "Add" button.

If your organization did not realize any gross gaming receipts during the quarter, click on the "Continue" button. This will automatically fill all blanks with zeroes and mark parts 1, 2, 3, 5, and 6 of the report as completed..

To view or print a previously submitted report, click on the View link that corresponds to the report you would like to view and/or print.

To log out of the system, click on LogOut in the upper right-hand corner of the screen.

DCG #799-Elks Lodge 227

Report Name	Due Date	Add
SECOND QUARTER 2006	09/01/2006	Add

If your organization is not required to submit a report for this quarter, click Continue. Continue

DCG #799-Elks Lodge 227

Report Name	Submitted On	Submitted By	View
FIRST QUARTER 2006	08/21/2006	TEST 799	View

After selecting to add or edit a financial report, you will be presented with a screen for Part 1 - Receipts.

At this point, you will begin entering report values. ENTER NUMERIC VALUES ONLY (no commas or dollar signs, Example: enter 10000.89 not $10,000.89).

To move from field to field, use the

mouse cursor or tab key. As you enter values in the form fields, calculations will begin to appear for line items 6, 8 and10.

To navigate through the report, the following buttons must be used: "Done with Receipts" - Saves the current screen's information and designates the part completed by displaying a check in the box to the left of the part. The next part will then be displayed.

"Save" - Saves the current screen's information and redisplays the same screen.

"Exit" - Saves the current screen's information and returns to the report selection menu screen. The report can then be accessed and completed at a future time.

Clicking on a purple underlined Part on the left-hand side of the page saves the current screen's information and moves to the selected part.
Example click on Part 3 - Expenses to display the page for Part 3. You cannot click on the box to the left of Part 3 - Expenses.

Note: The parts can be entered in any order.

LogOut

Note:Use the tab key to navigate this document.

DCG #799-ELKS LODGE 227   PART 1 - RECEIPTS   SECOND QUARTER 2006

← Back To Report List

☐ Part 1 – Receipts

☐ Part 2 – Prizes

☐ Part 3 – Expenses

☐ Part 4 – Cash Reconciliation

☐ Part 5 – Requested Information

☐ Part 6 – Fees

→ View Full Report

1. Bingo Paper Sales Before Discounts $ [0.00] ?

2. Electronic Bingo Device Sales Before Discounts $ [ ] ?

3. Bingo Session instant Bingo,Seal Cards,Coin Board Sales $ [ ] ?

4. Bingo Session treasure chests and raffle Sales $ [ ] ?

5. Bingo Session Miscellaneous Sales $ [ ] ?

6. GROSS RECEIPTS FOR ALL BINGO SESSIONS $ [0.00] ?

7. Discounts Given $ [ ] ?

8. ADJUSTED RECEIPTS FOR BINGO SESSIONS $ [0.00] ?

9. Raffle and other Outside Gaming Sales $ [ ] ?

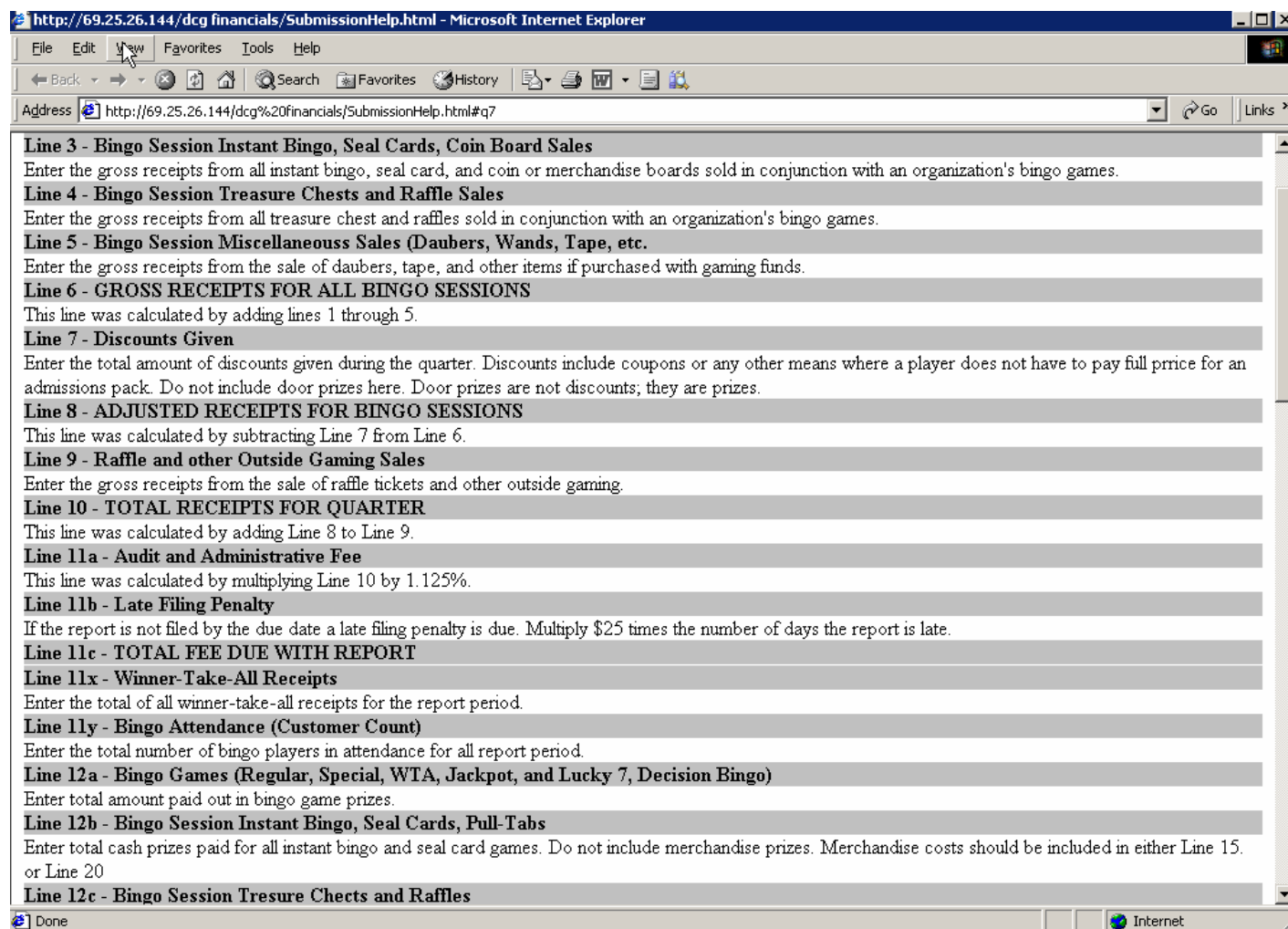10. TOTAL RECEIPTS FOR QUARTER $ [0.00] ?

[Done with Receipts]   [Exit]   [Save]

Clicking on any blue ? at the far right-hand of the screen opens the Help File with additional information. For the example at the right, the blue ? at the far right of line 3 in Part 1 was selected.

Help Example:

http://69.25.26.144/dcg financials/SubmissionHelp.html - Microsoft Internet Explorer

File   Edit   View   Favorites   Tools   Help

Back → ⊗ ⬆ ⌂ | Search Favorites History | ⬚ - 🖨 🔲 - 🗎 📷

Address http://69.25.26.144/dcg%20financials/SubmissionHelp.html#q7   Go   Links »

Line 3 - Bingo Session Instant Bingo, Seal Cards, Coin Board Sales
Enter the gross receipts from all instant bingo, seal card, and coin or merchandise boards sold in conjunction with an organization's bingo games.

Line 4 - Bingo Session Treasure Chests and Raffle Sales
Enter the gross receipts from all treasure chest and raffles sold in conjunction with an organization's bingo games.

Line 5 - Bingo Session Miscellaneouss Sales (Daubers, Wands, Tape, etc.
Enter the gross receipts from the sale of daubers, tape, and other items if purchased with gaming funds.

Line 6 - GROSS RECEIPTS FOR ALL BINGO SESSIONS
This line was calculated by adding lines 1 through 5.

Line 7 - Discounts Given
Enter the total amount of discounts given during the quarter. Discounts include coupons or any other means where a player does not have to pay full prrice for an admissions pack. Do not include door prizes here. Door prizes are not discounts; they are prizes.

Line 8 - ADJUSTED RECEIPTS FOR BINGO SESSIONS
This line was calculated by subtracting Line 7 from Line 6.

Line 9 - Raffle and other Outside Gaming Sales
Enter the gross receipts from the sale of raffle tickets and other outside gaming.

Line 10 - TOTAL RECEIPTS FOR QUARTER
This line was calculated by adding Line 8 to Line 9.

Line 11a - Audit and Administrative Fee
This line was calculated by multiplying Line 10 by 1.125%.

Line 11b - Late Filing Penalty
If the report is not filed by the due date a late filing penalty is due. Multiply $25 times the number of days the report is late.

Line 11c - TOTAL FEE DUE WITH REPORT

Line 11x - Winner-Take-All Receipts
Enter the total of all winner-take-all receipts for the report period.

Line 11y - Bingo Attendance (Customer Count)
Enter the total number of bingo players in attendance for all report period.

Line 12a - Bingo Games (Regular, Special, WTA, Jackpot, and Lucky 7, Decision Bingo)
Enter total amount paid out in bingo game prizes.

Line 12b - Bingo Session Instant Bingo, Seal Cards, Pull-Tabs
Enter total cash prizes paid for all instant bingo and seal card games. Do not include merchandise prizes. Merchandise costs should be included in either Line 15. or Line 20

Line 12c - Bingo Session Tresure Chects and Raffles

Done   Internet

Select Part 1 – Receipts

Part 1 will be displayed. At this point, you will begin entering report values. ENTER NUMBERIC VALUES ONLY (no commas or dollar signs. Example: 10000.89 not $10,000.89)

After you have completed Part 1, click on the "Done with Receipts" button at the bottom of the page.

Note: The check box to the left of Part 1 – Receipts now is checked.

Even though a part has been designated as being complete, you can still return to that part and make changes. Once the report is submitted, you can no longer make changes.

Home >>Part1 - Receipts   LogOut

Note:Use the tab key to navigate this document.

DCG #799-ELKS LODGE 227   PART 1 - RECEIPTS   SECOND QUARTER 2006

← Back To Report List

☐ Part 1 – Receipts
☐ Part 2 – Prizes
☐ Part 3 – Expenses
☐ Part 4 – Cash Reconciliation
☐ Part 5 – Requested Information
☐ Part 6 – Fees
→ View Full Report

1. Bingo Paper Sales Before Discounts $ 0.00 ?
2. Electronic Bingo Device Sales Before Discounts $?
3. Bingo Session instant Bingo,Seal Cards,Coin Board Sales $?
4. Bingo Session treasure chests and raffle Sales $?
5. Bingo Session Miscellaneous Sales $?
6. GROSS RECEIPTS FOR ALL BINGO SESSIONS $ 0.00 ?
7. Discounts Given $?
8. ADJUSTED RECEIPTS FOR BINGO SESSIONS $ 0.00 ?
9. Raffle and other Outside Gaming Sales $?
10. TOTAL RECEIPTS FOR QUARTER $ 0.00 ?

Done with Receipts   Exit   Save

When you select the Part 2 - Prizes link, you will be presented with a screen for entering Part 2 - Prizes.

At this point, you will begin entering report values. ENTER NUMERIC VALUES ONLY (no commas or dollar signs. Example: 10000.89 not $10,000.89).

To move from field to field, use the mouse cursor or tab key. As you enter values in the form fields, calculations will begin to appear for line item 12f.

Note:Use the tab key to navigate this document.

DCG #799-ELKS LODGE 227   PART 2 - PRIZES   SECOND QUARTER 2006

← Back To Report List

☑ Part 1 – Receipts

☐ Part 2 – Prizes

☐ Part 3 – Expenses

☐ Part 4 – Cash Reconciliation

☐ Part 5 – Requested Information

☐ Part 6 – Fees

→ View Full Report

Line	Item	Value
12a.	Bingo Games	$ 0.00
12b.	Bingo Session Instant Bingo, Seal Cards, Pull-Tabs	$
12c.	Bingo Session Treasure Chests and Raffles	$
12d.	Door Prizes	$
12e.	Raffle and other Outside Gaming	$
12f.	TOTAL PRIZES AWARDED	$ 0.00

Done with Prizes   Exit   Save

When you select the Part 3 - Expenses link, you will be presented with a screen for entering Part 3 - Expenses.

At this point, you will begin entering report values. ENTER NUMERIC VALUES ONLY (no commas or dollar signs, Example: enter 10000.89 not $10,000.89).

To move from field to field, use the mouse cursor or tab key. As you enter values in the form fields, calculations will begin to appear for line items 21d and 23.

Note:Use the tab key to navigate this document.

DCG #799-ELKS LODGE 227	PART 3 - EXPENSES	SECOND QUARTER 2006

← Back To Report List

☑ Part 1 – Receipts

☑ Part 2 – Prizes

☐ Part 3 – Expenses

☐ Part 4 – Cash Reconciliation

☐ Part 5 – Requested Information

☐ Part 6 – Fees

→ View Full Report

13. Cash Payments from Funds at Bingo Session $ 0.00 ?

14. Cash Shortage or Overage (If overage,enter negative) $?

15. Payments to Registered Suppliers $?

16. Rent paid for Electronic Bingo Devices $?

17. Raffle Supplies $?

18. Bingo Hall Lease Payments $?

19. Payments to Department of Charitable Gaming $?

20. All other Gaming Expenses $?

21a. Use of Proceeds Facility Disbursements $?

21b. Use of Proceeds Charitable Donations $?

21c. Use of Proceeds Transfers to Restricted Account $?

21d. TOTAL USE OF PROCEEDS $ 0.00 ?

22. Business Expenses $?

23. TOTAL DISBURSEMENTS $ 150.00 ?

[Done with Expenses] [Exit] [Save]

When you select the Part 4 - Cash Reconciliation link, you will be presented with a screen for entering Part 4 - Cash Reconciliation.

At this point, you will begin entering report values. ENTER NUMERIC VALUES ONLY (no commas or dollar signs, Example: enter 10000.89 not $10,000.89).

To move from field to field, use the mouse cursor or tab key. As you enter values in the form fields, calculations will begin to appear for line items 29, 30, 31d, 34, and 35.

NOTE: Line 30 must equal Line 35 to be able to finish and submit the report. If these values do not match, you must check your information and make the changes necessary for your report to balance. Lines 24 and 25 will carryforward from previous reports ending balances.

DCG #799-ELKS LODGE 227   **PART 4 - CASH RECONCILIATION**   **SECOND QUARTER 2006**

← Back To Report List
☑ Part 1 – Receipts
☑ Part 2 – Prizes
☑ Part 3 – Expenses
☐ Part 4 – Cash Reconciliation
☐ Part 5 – Requested Information
☐ Part 6 – Fees
→ View Full Report

Line		Amount
24. Beginning Reconciled Bank Balance	$	17.00
25. Beginning Cash on Hand	$	0.00
26. Returned Checks Collected	$	
27. Earned Interest Income	$	
28. Deposits from Non-Gaming Sources	$	
29. Total Receipts for Quarter (line 10 part 1)	$	415.00
30. TOTAL FUNDS AVAILABLE	$	432.00
31a. Bank Statement Balance – End of Quarter	$	17.00
31b. Add Deposits in Transit	$	
31c. Subtract Outstanding Checks	$	
31d. ENDING RECONCILED BANK BALANCE	$	0.00
32. Ending Cash on Hand	$	0.00
33. Returned Checks (bad checks from players)	$	
34. Total Disbursements for Quarter	$	195.00
35. TOTAL FUNDS ACCOUNTED FOR	$	195.00
Form Out of Balance by:	$	237.00

Done with Cash Reconciliation   Exit   Save

When you select the Part 5 - Requested Information link, you will be presented with a screen for entering Part 5 - Requested Information.

At this point, you will begin entering report values. ENTER NUMERIC VALUES ONLY (no commas or dollar signs, Example: enter 10000.89 not $10,000.89).

To move from field to field, use the mouse cursor or tab key.

Note:Use the tab key to navigate this document.

DCG #799-ELKS LODGE 227   PART 5 - REQUESTED INFORMATION   SECOND QUARTER 2006

← Back To Report List
☑ Part 1 – Receipts
☑ Part 2 – Prizes
☑ Part 3 – Expenses
☑ Part 4 – Cash Reconciliation
☐ Part 5 – Requested Information
☐ Part 6 – Fees
→ View Full Report

36. Winner-Take-All Receipts $ [0.00] ?

37. Bingo Attendance (Customer Count)   [   ] ?

Done with Requested Information   Exit   Save

When you select the Part 6 - Fees You will view a completed Fee Form

DCG #799-ELKS LODGE 227   PART 6 - FEES   SECOND QUARTER 2006

← Back To Report List
☑ Part 1 – Receipts
☑ Part 2 – Prizes
☑ Part 3 – Expenses
☑ Part 4 – Cash Reconciliation
☑ Part 5 – Requested Information
☐ Part 6 – Fees
→ View Full Report

38a. Audit & Administrative Fee $ [4.67] ?

38b. Late Filing Penalty $ [0.00] ?

38c. TOTAL FEE DUE WITH REPORT $ [4.67] ?

Done With Fees   Exit   View Full Report

After completing all parts of the financial report and clicking on the "View Full Report" button, you will be

presented with a Confirmation screen, showing all the values that have been entered for your report. You must review your information carefully. Any necessary changes must be made at this point. Use the "Edit" buttons to return to update any report parts.

Once you have verified that the information is valid, click on the "Submit Report" button to finalize and submit your financial report.

To print the displayed report, click on the "Print" button.

DEPARTMENT OF CHARITABLE GAMING

Home >>Final Report   LogOut

Please print this Report and retain it for your organization's financial records.

[Submit Report] [Print]   8/22/2006

DCG #799-ELKS LODGE 227

DCG#799   Report Not Submitted
Elks Lodge 227
P.O. Box 227   No payment has been made
Danville, VA 24543

Part 1 – Receipts	
1. Bingo Paper Sales Before Discounts	$ 250.00
2. Electronic Bingo Device Sales Before Discounts	$ 0.00
3. Bingo session instant Bingo,Seal Cards,Coin Board Sales	$ 130.00
4. Bingo session Treasure chests and raffle Sales	$ 45.00
5. Bingo session Miscellaneous Sales	$ 0.00
6. GROSS RECEIPTS FOR ALL BINGO SESSIONS	**$ 425.00**
7. Discounts Given	$ 10.00
8. ADJUSTED RECEIPTS FOR BINGO SESSIONS	**$ 415.00**
9. Raffle and other Outside Gaming Sales	$ 0.00
10. TOTAL RECEIPTS FOR QUARTER	**$ 415.00**

[Edit Receipts]

Part 2 – Prizes	
12a. Bingo Games	$ 120.00
12b. Bingo session instant bingo,seal cards, pull-Tabs	$ 25.00
12c. Bingo Session Treasure Chests and Raffles	$ 0.00
12d. Door Prizes	$ 5.00
12e. Raffle and other Outside Gaming	$ 0.00
12f. TOTAL PRIZES AWARDED	**$ 150.00**

[Edit Prizes]

Part 3 – Expenses	
13. Cash Payments from Funds at Bingo Session	$ 0.00
14. Cash Shortage or Overage (overage,enter negative)	$ 0.00
15. Payments to Registered Suppliers	$ 45.00
16. Rent paid for Electronic Bingo Devices	$ 0.00
17. Raffle Supplies	$ 0.00
18. Bingo Hall Lease Payments	$ 0.00
19. Payments to Department of Charitable Gaming	$ 0.00
20. All other Gaming Expenses	$ 0.00
21a. Use of Proceeds Facility Disbursements	$ 0.00
21b. Use of Proceeds Charitable Donations	$ 0.00
21c. Use of Proceeds Transfers to Restricted Account	$ 0.00
21d. TOTAL USE OF PROCEEDS	**$ 0.00**
22. Business Expenses	$ 0.00
23. TOTAL DISBURSEMENTS	**$ 195.00**

[Edit Expenses]

Part 4 – Cash Reconciliation	
24. Beginning Reconciled Bank Balance	$ 17.00
25. Beginning Cash on Hand	$ 0.00
26. Returned Checks Collected	$ 0.00
27. Earned Interest Income	$ 0.00
28. Deposits from Non-Gaming Sources	$ 0.00
29. Total Receipts for Quarter (line 10 part 1)	**$ 415.00**
30. TOTAL FUNDS AVAILABLE	**$ 432.00**
31a. Bank Statement Balance – End of Quarter	$ 217.00
31b. Add Deposits in Transit	$ 20.00
31c. Subtract Outstanding Checks	$ 0.00
31d. ENDING RECONCILED BANK BALANCE	**$ 237.00**
32. Ending Cash on Hand	$ 0.00
33. Returned Checks (bad checks from players)	$ 0.00
34. Total Disbursements for Quarter	**$ 195.00**
35. TOTAL FUNDS ACCOUNTED FOR	**$ 432.00**
36. Form Out of Balance by:	**$ 0.00**

[Edit Cash Reconciliation]

Part 5 – Requested Information	
37. Winner-Take-All Receipts	$ 78.00
38. Bingo Attendance (Customer Count)	40

[Edit Requested Information]

Part 6 – Fees	
38a. Audit & Administrative Fee	$ 4.67
38b. Late Filing Penalty	$ 0.00
38c. TOTAL FEE DUE WITH REPORT	**$ 4.67**

[Submit Report] [Print]

This screen will be displayed showing the amount of fees including late fees that are due. Click on the "Pay Fees & Submit Report" button to continue.	Home >>Pay Fees　　　　　　　　　　　　　　　　　　　LogOut **Fees** **Fee Type**　　　　　　　　　　　　　　　**Total Amount Due** Audit and Administration Fee　　　　　　　$0.63 Late Filing Penalty　　　　　　　　　　　$2050.00 Credit Balance　　　　　　　　　　　　　$0.00 **TOTAL FEE DUE WITH REPORT**　　　　**$2050.63** Pay Fees & Submit Report Go To Report List　　　Return to Full Report
This screen will be displayed to allow you to select the payment type for your fees. After selecting either Credit Card or Electronic Check, click on the "Continue" button to continue.	Home >>Untitled Page　　　　　　　　　　　　　　　　　　LogOut Please select method of payment below ○ Credit Card ○ Electronic Check Button

This screen will be displayed if Credit Card is selected.

After entering the required information, click on the "Submit" button to process the payment.

This will conclude your reporting process and initiate the transfer of your fees to the Department of Charitable Gaming.

Credit Card

First Name: [ ]
Last Name: [ ]
Organization Name : [ ]
Credit Card Type [Visa ▾]
Credit Card Number: [ ]
Expiration Date: [JAN ▾] [2006 ▾]
Amount: [0.05]
Street [ ]
City [ ]
State [ ]
Zip [ ]
CVV2(CARD SECURITY CODE) [ ]

[Submit]

This screen will be displayed if Electronic Check is selected.

After entering the required information, click on the "Submit" button to process the payment.

This will conclude your reporting process and initiate the transfer of your fees to the Department of Charitable Gaming.

eCheck Payment

First Name:

Last Name:

Organization Name:

Street

City

State

Zip

Account Number:

Routing Number:

Amount: 0.03

Submit

Your Payment Report Receipt screen will be displayed. Please click on the "Print" button to print a copy of the report for your records. Your report is now finished and you may either return to other sections of the DCG site or close out your browser.

DEPARTMENT OF CHARITABLE GAMING

Please print this Report and retain it for your organization's financial records.

Print | Back To Report List   8/23/2006

DCG #2787-AMVETS POST 5 LADIES AUXILIARY – DCG# 2787
SECOND QUARTER 2006 FINANCIAL REPORT

DCG#2787
Amvets Post 5 Ladies Auxiliary – DCG# 2787
P. O. Box 1352
Anywhere, VA 22222

Report Submitted
ONLINE SUBMISSION
Submitted By: John Doe
Submitted on: 8/23/2006 1:40:16 AM
Confirmation Number: 278712246108-23-2006
Submitter Phone: 4233835755
Submitter Email: johndoe@aol.com

Payment Date: 8/23/2006 1:38:16 AM
Payment Mode:CS
Payment Amount:0.07
Payment Confirmation Number:

Part 1 - Receipts	
1. Bingo Paper Sales Before Discounts	$ 1.00
2. Electronic Bingo Device Sales Before Discounts	$ 2.00
3. Bingo session instant Bingo,Seal Cards,Coin Board Sales	$ 3.00
4. Bingo session Treasure chests and raffle Sales	$ 1.00
5. Bingo session Miscellaneous Sales	$ 3.00
6. GROSS RECEIPTS FOR ALL BINGO SESSIONS	$ 10.00
7. Discounts Given	$ 5.00
8. ADJUSTED RECEIPTS FOR BINGO SESSIONS	$ 5.00
9. Raffle and other Outside Gaming Sales	$ 1.00
10. TOTAL RECEIPTS FOR QUARTER	$ 6.00
Part 2 - Prizes	
12a. Bingo Games	$ 12.00
12b. Bingo session instant bingo,seal cards, pull-Tabs	$ 12.00
12c. Bingo Session Treasure Chests and Raffles	$ 12.00
12d. Door Prizes	$ 12.00
12e. Raffle and other Outside Gaming	$ 12.00
12f. TOTAL PRIZES AWARDED	$ 60.00
Part 3 - Expenses	
13. Cash Payments from Funds at Bingo Session	$ 13.00
14. Cash Shortage or Overage (overage,enter negative)	$ 14.00
15. Payments to Registered Suppliers	$ 15.00
16. Rent paid for Electronic Bingo Devices	$ 16.00
17. Raffle Supplies	$ 17.00
18. Bingo Hall Lease Payments	$ 18.00
19. Payments to Department of Charitable Gaming	$ 19.00
20. All other Gaming Expenses	$ 20.00
21a. Use of Proceeds Facility Disbursements	$ 21.00
21b. Use of Proceeds Charitable Donations	$ 21.00
21c. Use of Proceeds Transfers to Restricted Account	$ 21.00
21d. TOTAL USE OF PROCEEDS	$ 63.00
22. Business Expenses	$ 22.00
23. TOTAL DISBURSEMENTS	$ 277.00
Part 4 - Cash Reconciliation	
24. Beginning Reconciled Bank Balance	$ 7314.00
25. Beginning Cash on Hand	$ 1000.00
26. Returned Checks Collected	$ 0.00
27. Earned Interest Income	$ 0.00
28. Deposits from Non-Gaming Sources	$ 0.00
29. Total Receipts for Quarter (line 10 part 1)	$ 6.00
30. TOTAL FUNDS AVAILABLE	$ 8320.00
31a. Bank Statement Balance – End of Quarter	$ 7043.00
31b. Add Deposits in Transit	$ 0.00
31c. Subtract Outstanding Checks	$ 0.00
31d. ENDING RECONCILED BANK BALANCE	$ 7043.00
32. Ending Cash on Hand	$ 1000.00
33. Returned Checks (bad checks from players)	$ 0.00
34. Total Disbursements for Quarter	$ 277.00
35. TOTAL FUNDS ACCOUNTED FOR	$ 8320.00
36. Form Out of Balance by:	$ 0.00
Part 5 - Requested Information	
37. Winner-Take-All Receipts	$ 11.00
38. Bingo Attendance (Customer Count)	3455
Part 6 - Fees	
38a. Audit & Administrative Fee	$ 0.07
38b. Late Filing Penalty	$ 0.00
38c. TOTAL FEE DUE WITH REPORT	$ 0.07

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